

Project Estimator – Ocala, FL

About this Job

We are currently seeking an Estimator/Project Manager to join our team in Ocala, FL. This person will be responsible for estimating project costs and will assist the Project Manager in daily operations.

This position is not part of a union.

Main Responsibilities:

- Work with client/owner, engineer, municipalities, and architects in preconstruction regarding value engineering, constructability, estimating and proposals
- Review plans for possible conflicts between utilities or unspecified items (tie-ins, traffic control (MOT), testing and any other unforeseen items in bid quantities)
- Produce accurate and detailed takeoffs from engineering plans using custom AutoCAD software as well as the ability to do takeoffs using a scale
- Keep detailed notes or notations that clearly state how non-standard items were estimated
- Review plans, specs, notes and proposal sheets to create proposal bid
- Negotiate subcontractor agreements and equipment/material purchase orders
- Review and approve vendor/subcontractor pay apps and invoices
- Manage material delivery and equipment mobilization to project site
- Coordinate utility locates, subcontractors, vendors, surveyors, soil testing labs, permits and inspectors
- Organize and review project submittal, shop drawings and purchase orders
- Record daily work logs performed by crews as as-builts (field drawings)
- Resolve major disputes with vendors and subcontractors

Required Qualifications:

- Associates degree, preferably in Construction Management or Business Management, or 1+ year of training/experience.
- Valid driver's license and clean record.
- Excellent written and oral communication to effectively present information and respond to questions from groups of managers, customers, etc.
- Ability to manage multiple priorities
- Excellent computer skills; comfortable working in Microsoft Excel and Word.
- Excellent organization and recordkeeping.
- Ability to work 6:00am - 5:00pm (close the shop one night a week)

Preferred Qualifications:

- 1+ year of construction estimating experience
- 1+ year of AutoCAD experience drawing in 2D
- Bachelor's degree in Science, preferably in Construction Management or Business Management

About your company

Since 1953, Miller Pipeline has been a leader in building and maintaining America's infrastructure as a premier underground pipeline construction and repair contractor. Our workforce is made up of highly trained and skilled employees totaling 3,400+ with office locations in over 20 states. While continually investing in gas infrastructure programs, Miller Pipeline's revenues have continued to grow year over year.

Location

4260 NE 35th St, Ocala, FL

Compensation

Full time, permanent role.
Salary is based on experience

Company Details

Company size – almost 4,000 total employees
Industry – Pipeline Construction with Natural Gas and Water/Sewer
Headquarters – Indianapolis, IN
Website – www.millerpipeline.com

Employer Preferences

Minimum of an Associate's degree, preferably in Construction or Engineering fields

Contact Information

Ashley Davis – Regional HR Representative
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